

**ORGANIZATIONAL MEETING  
REGULAR TOWN BOARD MEETING  
JANUARY 23, 2017**

**PRESENT:**

Supervisor Gary Westfall, Councilman Jamie King, Mike Pfeiffer, and Bob Rodger.

**ABSENT:**

Councilman Herb Meyer

**ALSO PRESENT:**

Highway Superintendent Joe Mull, Assessor, Jim Cleere, James Knapp, Ed Lerkins, Mike Smith, John Morabito, Mike Reese, Robert McGill and Kyle Black.

**PLEDGE OF ALLEGIANCE:**

Supervisor Westfall led everyone in the Pledge of Allegiance.

**FIRE EXITS:**

Supervisor Westfall explained where the fire exits were located.

Supervisor Westfall opened the Organizational Meeting and made the following Committee Appointments for 2017. They are as follows:

<b>COUNCILMAN KING</b>	<b>HIGHWAY, WATER, SEWER AND BUILDINGS AND PROPERTY.</b>
<b>COUNCILMAN PFEIFFER</b>	<b>AUDIT, FINANCE, TAXATION, JUDICIAL AND LIBRARY</b>
<b>COUNCILMAN RODGER</b>	<b>ZONING, PLANNING, YOUTH, ENVIRONMENTAL AND ASSESSMENT</b>
<b>COUNCILMAN MEYER</b>	<b>PERSONNEL, CANINE, FIRE DISTRICTS AND INSURANCE</b>

**2017-001**

Supervisor Westfall made the motion to appoint Councilman King as Deputy Supervisor. Councilman Pfeiffer seconded the motion.

**AYE**

Supervisor Westfall  
Councilman Rodger  
Councilman Pfeiffer

**NAE**

ABSTAIN: Councilman King

The motion was carried.

**2017-002**

Councilman King made the motion to approve the appointment of Highway Superintendent, Joe Mull as the Water/Sewer Superintendent. Councilman Pfeiffer seconded the motion.

**AYE**

Supervisor Westfall  
Councilman Rodger  
Councilman King  
Councilman Pfeiffer

**NAE**

The motion was carried.

**2017-003**

Councilman Rodger made the motion to approve the appointment of Dallyn Jenkins as Town Constable. Councilman Pfeiffer seconded the motion.

AYE

NAE

Supervisor Westfall  
Councilman Rodger  
Councilman King  
Councilman Pfeiffer

The motion was carried.

**2017-004**

Councilman Pfeiffer made the motion to approve Linda Nightingale, Phyllis Randall and Bonita Hughes as Deputy Town Clerk's.

**2017-005**

Councilman Rodger made the motion to approve the appointment of Mr. Rob Dwello to the Planning Board; term expires 1-31-2024. Councilman King seconded the motion.

AYE

NAE

Supervisor Westfall  
Councilman Rodger  
Councilman King  
Councilman Pfeiffer

The motion was carried.

**2017-006**

Councilman Rodger made the motion to approve the appointment of Mr. Michael Smith to the Board of Assessment Review; term expires 9-30-2021. Councilman Pfeiffer seconded the motion.

**2017-007**

Councilman Rodger made the motion to approve the appointment of Mr. Carl Altemari to the Zoning Board of Appeals. Councilman Pfeiffer seconded the motion.

AYE

NAE

Supervisor Westfall  
Councilman Rodger  
Councilman King  
Councilman Pfeiffer

The motion was carried.

**2017-008**

Councilman King made the motion to approve the Savannah Bank and the Community Bank, NA as the official depositories for the Town. Councilman Pfeiffer seconded the motion.

AYE

NAE

Supervisor Westfall  
Councilman Rodger  
Councilman King  
Councilman Pfeiffer

The motion was carried.

**2017-009**

Councilman Rodger made the motion to approve the Finger Lakes Times and the Reveille between the Lakes as the official newspapers for the Town. Councilman King seconded the motion.

AYE

NAE

Supervisor Westfall  
Councilman Rodger  
Councilman King  
Councilman Pfeiffer

The motion was carried.

**2017-010**

Councilman Pfeiffer made the motion to designate the 4<sup>th</sup> Monday of the Month as the official Town Board Meeting Night at 7:00 PM. Councilman King seconded the motion.

AYE

NAE

Supervisor Westfall  
Councilman Rodger  
Councilman King  
Councilman Pfeiffer

The motion was carried.

**2017-011**

Councilman Rodger made the motion to set the mileage rate at .50 cents per mile. Councilman Pfeiffer seconded the motion.

AYE

NAE

Supervisor Westfall  
Councilman Rodger  
Councilman King  
Councilman Pfeiffer

The motion was carried.

**2017-012**

Councilman Rodger made the motion to authorize only one signature is required on Town Checks, the Supervisor, Mr. Gary Westfall, or in his absence, the Deputy Supervisor, Councilman Jamie King. Councilman Pfeiffer seconded the motion.

AYE

NAE

Supervisor Westfall  
Councilman Rodger  
Councilman King  
Councilman Pfeiffer

The motion was carried.

**2017-013**

Councilman Rodger made the motion to approve the appointment of Benjamin and James to represent the town for 2017. Councilman Pfeiffer seconded the motion.

AYE

NAE

Supervisor Westfall  
Councilman Rodger  
Councilman King  
Councilman Pfeiffer

The motion was carried.

**2017-014**

Councilman Pfeiffer made the motion to accept the surety Portion of the Town's Insurance Policy (Official Undertaking). Councilman King seconded the motion.

AYE

NAE

Supervisor Westfall  
Councilman Rodger

Councilman King  
Councilman Pfeiffer

The motion was carried.

Supervisor Westfall called to order the Regular Town Board Meeting immediately after the Organization Meeting.

**2017-015**

Councilman Rodger made the motion to approve the Consent Agenda as follows: Councilman Pfeiffer seconded the motion.

<u><b>AYE</b></u>	<u><b>NAE</b></u>
Supervisor Westfall	
Councilman Rodger	
Councilman King	
Councilman Pfeiffer	

The motion was carried.

Approval of Minutes – Regular Meeting and Public Hearing

Approval of the Community Center Report

Approval of the Town Clerk’s Monthly Report

Approval of Bills:

GENERAL FUND – TOWNWIDE	\$13,612.18
GENERAL – PART TOWN	150.00
HIGHWAY TOWNWIDE	1,668.74
WATER IMPROVEMENT PROJECT #1	12,577.47
WATER SEWER DISTRICT #1	68,811.67
5 AND 20 SEWER DISTRICT	8,069.00
BURGESS ROAD WATER DISTRICT	125.00
TOTAL	\$105,014.06

**2017-016**

Councilman King made the following resolution: Councilman Pfeiffer seconded the motion. It is as follows:

**WHEREAS**, the Town of Waterloo Town Board (hereinafter referred to as Town Board) did, on December 19, 2016, last amend the document entitled “Vision Waterloo: A Comprehensive Plan for the Future” (hereinafter referred to as Comprehensive Plan), prepared by MRB Group, D.P.C., the Town engineering firm; and

**WHEREAS**, the Town Board is responsible for the preparation and adoption of the Comprehensive Plan, pursuant to Section 272-a of the New York State Town Law; and

**WHEREAS**, the Town’s existing comprehensive plan had not been thoroughly updated in more than 15 years and does not reflect the community’s current vision and specific initiatives to help achieve that vision; and

**WHEREAS**, the Town desired to have a vision and plan for the community to refer when addressing potential land uses and environmental impacts from the reuse of properties and the development of the vacant parcels in the Town; and

**WHEREAS**, the Town desired to be proactive in dealing with regional and inter-municipal issues, protecting its resources, and planning for community and/or service needs; and

**WHEREAS**, in recognition of the fact that the participation of citizens in an open, responsible and flexible planning process would be essential to the designing of the optimum Comprehensive

Plan, on April 3, 2014, the Town Supervisor introduced the Comprehensive Plan Steering Committee (hereinafter referred to Steering Committee), whom would oversee the development of the Comprehensive Plan; and

**WHEREAS**, between April 2014 and December 2016, the Steering Committee listened to experts and citizens, collected studies, and reviewed data. Members inventoried and analyzed existing conditions, surveyed and interviewed citizens, evaluated future trends, mapped and studied community resources, and ultimately made the recommendations included in this plan; and

**WHEREAS**, the Town Board referred the proposed Comprehensive Plan to Seneca County Planning Board for review and recommendation as required under NYS Town Law, § 272-a(5)(b) and the County Planning Board responded by means of its letter dated December 9, 2016 wherein the County Planning Board recommended adoption of the Comprehensive Plan; and

**WHEREAS**, substantial opportunities for public input and comment were provided to the citizens of Waterloo and included a community-wide survey, workshops, charrettes and Steering Committee meetings. Public Hearings on Plan Adoption and for SEQRA were held in November 2016 and December 2016. Citizens participated extensively throughout the planning process and public meetings were well attended. Community members contributed thoughtful comments and suggestions, providing continual to prepare an initial draft and then several re-drafts of the Comprehensive Plan; and

**WHEREAS**, the Comprehensive Plan is a vision document which identifies the important positive attributes and components which defines the town and provides a blueprint for the future; and

**WHEREAS**, the Comprehensive Plan will provide guidance to decision makers, residents, property owners, businesses and organizations through its Vision Statements, Goals, Objectives and Strategies relevant to the subject matters of senior citizens, property maintenance, land use, smart growth initiatives, downtown development, business development and environmental resources; and

**WHEREAS**, the Comprehensive Plan was finalized by the Town of Waterloo Comprehensive Plan Steering Committee after widely distributing drafts of the Plan and revising the document in response to issues and comments raised by the agencies and the public; and

**WHEREAS**, the members of the Town Board have carefully and thoroughly reviewed the Comprehensive Plan as revised and is satisfied that it meets the needs of the Town and requirements of applicable laws.

**NOW THEREFORE BE IT FINALLY RESOLVED**, that the Town Board hereby adopts the Comprehensive Plan dated January 23, 2017 (Final Version), as an important planning tool which identifies a wide range of issues, initiatives, studies, projects and programs which can be undertaken by various entities in the short-term and long-term.

Motion made by Councilman King Seconded by Councilman Pfeiffer

Dated: January 23, 2017 \_\_\_\_\_

The above Resolution was duly adopted on January 23, 2017 by the Town of Waterloo Town Board.

\_\_\_\_\_  
Gary Westfall, Supervisor  
Town of Waterloo

AYE  
Supervisor Westfall  
Councilman Rodger  
Councilman King  
Councilman Pfeiffer

NAE

The motion was carried.

**2017-017**

Councilman Pfeiffer made the motion to establish a committee to review current zoning laws to interface with the Town's newly adopted Comprehensive Plan. Councilman Pfeiffer seconded the motion. The committee will consist of Supervisor Gary Westfall, Assessor, James Cleere, Planning Board Chairman, Mr. Rob Dwello and Zoning Board Chairman, Carl Altemari.

**AYE**  
Supervisor Westfall  
Councilman Rodger  
Councilman King  
Councilman Pfeiffer

**NAE**

The motion was carried.

**2017-018**

Councilman Rodger made the motion to approve the proposal from Mr. Lee Walter, Certified Public Accountant, to perform an audit on the records of the Town Clerk, Town Justice and the Tax Collector for 2016. Councilman King seconded the motion. The estimated fee for these three audits is \$2,875.00.

**AYE**  
Supervisor Westfall  
Councilman Rodger  
Councilman King  
Councilman Pfeiffer

**NAE**

The motion was carried.

**2017-019**

Councilman King made the motion to approve the proposal from Mr. Lee Walter, Certified Public Accountant to perform a single audit on the financial statements of the Town for year ended December 31, 2016, cost not to exceed \$7500.00. Councilman Rodger seconded the motion.

**AYE**  
Supervisor Westfall  
Councilman Rodger  
Councilman King  
Councilman Pfeiffer

**NAE**

The motion was carried.

**COMMITTEE REPORTS:**

Councilman King commended the Highway Department for the good job they are doing on the Route 96 WaterMain Project.

Councilman Rodger said he is pleased that the Comprehensive Plan was adopted at tonight's meeting and is very pleased the final plan. He also said he appreciates all the dedication and efforts the town has received from the committee members and representatives from the MRB Group.

**DEPARTMENT REPORTS:**

Assessor, Jim Cleere said the Re-Val for Waterloo is going well, and said the town is two thirds completed.

Highway Superintendent, Joe Mull said weather permitting, his department is still working on installing water lines on Route 96.

He also said the week of February 21st; his department will be having training on the Fusing Machine.

**SUPERVISOR COMMENTS:**

Supervisor Westfall said he appreciates the hard work and dedication everyone made to the successful development of the comprehensive plan. He said it was a long process and now he is looking forward to begin the work of updating the town's zoning regulations. Supervisor Westfall said the last update to the zoning regulations was in the year 2000, and there have been so many changes since then especially environmental issues.

Supervisor Westfall said he is hopeful that by the end of this year, the committee will have all the codes updated .

Supervisor Westfall also said the town board is considering a moratorium on mining in the Town of Waterloo.

**2017-020**

Councilman Pfeiffer made the motion to adjourn the meeting. Councilman King seconded the motion.

**AYE**

Supervisor Westfall  
Councilman Rodger  
Councilman King  
Councilman Pfeiffer

**NAE**

The motion was carried.

The meeting adjourned at 7:20 PM.

Respectfully Submitted,

Sandra L. Ridley  
Town Clerk