

**MINUTES  
REGULAR TOWN BOARD MEETING  
MARCH 25, 2019**

**PRESENT:**

Supervisor Don Trout, Councilman Mike Pfeiffer, Bob Rodger, Howard Strader and Tyrone Thomas.

**ALSO PRESENT:**

Highway Superintendent Joe Mull, Assessor Jim Cleere, MRB Engineer, Pat Nicoletta, Perrin Knapp, John Morabito, William Colin, Leland Henry, Michael Smith, Bob McGill, Ed Lerkins, Dan Babbitt Sr. and Nate Boyd.

**PLEDGE OF ALLEGIANCE:**

Supervisor Trout led everyone in the Pledge of Allegiance.

**FIRE EXITS:**

Supervisor Trout indicated where the fire exits were located.

**2019-036**

Councilman Pfeiffer made the motion to approve the following resolution. Councilman Rodger seconded the motion.

**SEQR RESOLUTION  
DESIGNATING LEAD AGENCY**

**WHEREAS**, the Town of Waterloo Town Board (hereinafter referred to as Town Board) has on Monday, January 28, 2019 reviewed the State Environmental Quality Review (hereinafter referred to as SEQR) FULL Environmental Assessment Form (hereinafter referred to as EAF) Part 1 for the adoption of Chapter 134 – Solar Energy Systems for inclusion to the Town of Waterloo Town Code;

**WHEREAS**, the Town Board previously determined that said Action is classified as a Type 1 Action under SEQR Regulations; and

**WHEREAS**, the Town Board previously determined that said Action does not require coordination as only one involved agency has been determined under SEQR Regulations; and

**WHEREAS**, the Town Board preciously determined that said Action is not subject to review and approval by other involved agencies under SEQR Regulations; and

**WHEREAS**, the Town Board has provided written notices to this effect to the interested agencies; and

**WHEREAS**, the Town Board has previously determined that it is the most appropriate agency to insure the coordination of this Action and for making the determination of significance thereon under the SEQR Regulations.

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board does hereby designate itself as the lead agency for the Action identified above herein;

<u><b>AYE</b></u>	<u><b>NAE</b></u>
Supervisor Trout	
Councilman Pfeiffer	
Councilman Rodger	
Councilman Strader	
Councilman Thomas	

The motion was carried.

**2019-037**

Councilman Thomas made the motion to approve the following resolution. Councilman Strader seconded the motion.

**SEQR RESOLUTION  
DETERMINATION OF ENVIRONMENTAL SIGNIFICANCE**

**WHEREAS**, the Town of Waterloo TOWN Board has determined the above referenced Action to be a Type 1 Action pursuant to Part 617 of the State Environmental Quality Review Regulations; and

**WHEREAS**, the Town Board has reviewed and accepted the completed Full Environmental Assessment Form Parts 1, 2 and 3 on the Action prepared by the MRB Group; and

**WHEREAS**, the Town Board has completed the public comment period provided for under the SEQR Regulations; and

**WHEREAS**, the Town Board has designated itself as lead agency under the SEQR Regulations for making the determination of significance upon said action; and

**WHEREAS**, the Town Board has considered the criteria for determining significance as set forth in Section 617.7(c) (1) of the SEQR Regulations and the information contained in Full Environmental Assessment Form Parts 1, 2, and 3.

**NOW, THEREFORE BE IT RESOLVED**, that said Action **WILL NOT** result in any significant adverse environmental impacts based on the review of the Full Environmental Assessment Form; and

**BE IT FINALLY RESOLVED**, that the Town Board does hereby make a Determination of Non-Significance on said Action, and the Supervisor is hereby directed issue the Negative Declaration as evidence of the Town Board determination of environmental non-significance.

**AYE**  
Supervisor Trout  
Councilman Pfeiffer  
Councilman Rodger  
Councilman Strader  
Councilman Thomas

**NAE**

The motion was carried.

**2019-038**

Councilman Rodger made the motion to approve Local Law Number 1 of 2019, a Local Law titled "SOLAR ENERGY SYSTEMS". Councilman Thomas seconded the motion.

**AYE**  
Supervisor Trout  
Councilman Pfeiffer  
Councilman Rodger  
Councilman Strader  
Councilman Thomas

**NAE**

The motion was carried.

**2019-039**

Councilman Strader made the motion to declare April 2019, as Fair Housing Month in accordance with the Title VIII Fair Housing Policy of the Civil Rights Act of 1968 and the Fair Housing Amendments Act of 1988. Councilman Pfeiffer seconded the motion.

**AYE**  
Supervisor Trout  
Councilman Pfeiffer  
Councilman Rodger  
Councilman Strader  
Councilman Thomas

**NAE**

The motion was carried.

**2019-040**

Councilman Pfeiffer made the motion to hire Mrs. Kelly Passalacqua as Account Clerk, effective March 26, 2019. Councilman Rodger seconded the motion.

**AYE**  
Supervisor Trout  
Councilman Pfeiffer

**NAE**

Councilman Rodger  
Councilman Strader  
Councilman Thomas

The motion was carried.

**2019-041**

Councilman Rodger made the motion to accept Ms. Lisa Hochadel's letter of resignation, dated, March 23<sup>rd</sup>, 2019. Councilman Pfeiffer seconded the motion and thanked Ms. Hochadel for her years of service to the Town of Waterloo.

**AYE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Rodger  
Councilman Strader  
Councilman Thomas

**NAE**

The motion was carried.

**2019-042**

Councilman Thomas made the motion to approve the Consent Agenda as follows: Councilman Rodger seconded the motion.

Approval of Minutes – Public Hearing and Regular Town Board Meeting – February 25, 2019.

Approval of the Community Center Report.

Approval of Bills:

GENERAL FUND -TOWNWIDE	\$46,381.45
GENERAL – PART TOWN	937.92
HIGHWAY TOWNWIDE	7,774.72
HIGHWAY – PART TOWN	15,276.95
WATER IMPROVEMENT PROJECT #1	900.21
BORDER CITY LIGHT DISTRICT	2,202.71
WATERLOO SEWER DISTRICT #1	902.38
5 AND 20 SEWER DISTRICT	486.38
BURGESS ROAD WATER DISTRICT	14,279.18
BORDER CITY WATER DISTRICT	8,225.08
POWDERLY ROAD WATER DISTRICT	383.36
BREWER ROAD SOUTH	1,339.20
RTE 96, REED, HECKER, MILLS, KINGS WD 5	3,385.03
TOTAL	102,475.12
COMMUNITY DEVELOPMENT FUND	70,893.23
TOTAL	173,368.35

**AYE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Rodger  
Councilman Strader  
Councilman Thomas

**NAE**

The motion was carried.

**COMMITTEE REPORTS:**

Councilman Rodger queried about the code updates. Assessor Jim Cleere said because the Solar Energy Local Law passed at tonight's meeting, he can now contact MRB to set up dates and times to continue working on Chapter 135 and the Land Use Section Table of the Code Book.

Councilman Strader said he spoke with Water/Sewer Maintainer, Tom Finnerty and Tom said that the directional bores may be installed and operational on Route 5 and 20 in the next few weeks.

**Highway Superintendent, Joe Mull** said they are starting Serven and Packwood Roads next week and before they move on to Phelps, they will go back work on Routes 5 and 20.

**MRB Engineer, Mr. Patrick Nicoletta** said the contractor is starting the long side directional drill on Serven Road next Wednesday and the Pump Station is scheduled to be operational by April 24<sup>th</sup>.

**DEPARTMENT REPORTS:**

**Assessor Jim Cleere** said his office is getting busy with homeowner permits.

Jim also said the Dendis sub-division will be discussed at the Planning Board Meeting tomorrow night.

Jim said his office is getting prepared to merge with the County Tax Office Tentative Roll by April 19<sup>th</sup>. All homeowner improvements, property transfers and exemptions must be completed before that date.

Jim also said he met with the State Representative, Mr. Gary Drake and was told by Mr. Drake that the equalization rate for the town is 97 percent.

Jim also said he still has open vacancies for alternates on the Town Planning and Zoning Boards.

**Highway Superintendent, Joe Mull** said they are planning on Monday to install the master meter on the corner of Packwood and Pre-Emption Road.

Joe also said, as was stated earlier, that next Wednesday they will be starting the long side directional bores on Serven and Packwood Roads.

**2019-043**

Councilman Pfeiffer made the motion to adjourn the meeting at 7:30 PM. Councilman Thomas seconded the motion.

**AYE**

**NAE**

- Supervisor Trout
- Councilman Pfeiffer
- Councilman Rodger
- Councilman Strader
- Councilman Thomas

The motion was carried.

Respectfully Submitted,

Sandra L. Ridley  
Town Clerk

**NEXT TOWN BOARD MEETING  
APRIL 22, 2019**