

**MINUTES  
ORGANIZATIONAL MEETING  
REGULAR TOWN BOARD MEETING  
JANUARY 28, 2019**

**PRESENT:**

Supervisor Don Trout, Councilman Mike Pfeiffer, Councilman Tyrone Thomas and Councilman Howard Strader.

**ABSENT:**

Councilman Bob Rodger.

**ALSO, PRESENT:**

Jim Cleere, Emory OseSiegel, John Morabito, Leland Henry, Dixie Lemmon, Don Eichenhofer, Wayne Balistreri, Joshua Arnold, Mike Smith, John Pigman, Charles Romer, Kyle Black, Anthony Dendis, and Jerry Withers.

**PLEDGE OF ALLEGIANCE:**

Supervisor Trout led everyone in the Pledge of Allegiance.

**FIRE EXITS:**

Supervisor Trout explained where the fire exits were located.

Supervisor Trout opened the Organizational Meeting at 7:00 PM and made the following Committee Appointments for 2019. They are as follows:

**2019-001**

Supervisor Trout made the following Committee appointments. Councilman Pfeiffer seconded the motion.

COUNCILMAN STRADER	HIGHWAY, WATER, SEWER, BUILDINGS AND GROUNDS.
COUNCILMAN PFEIFFER	AUDIT, FINANCE, TAXATION, JUDICIAL AND LIBRARY.
COUNCILMAN RODGER	ZONING, PLANNING, YOUTH, ENVIRONMENTAL AND ASSESSMENT.
COUNCILMAN THOMAS	PERSONNEL, CANINE, FIRE DISTRICTS AND INSURANCE3.

**AYE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Thomas  
Councilman Strader

**NAE**

The motion was carried.

**2019-002**

Councilman Thomas made the motion to appoint Councilman Mike Pfeiffer as Deputy Supervisor. Councilman Strader seconded the motion.

**AYE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Thomas  
Councilman Strader

**NAE**

The motion was carried.

**2019-003**

Councilman Pfeiffer made the motion to approve the appointment of Highway Superintendent, Joe Mull as the Water/Sewer Superintendent. Councilman Strader seconded the motion.

**AYE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Thomas  
Councilman Strader

**NAE**

The motion was carried.

**2019-004**

Councilman Strader made the motion to approve the appointment of Dallyn Jenkins as Town Constable. Councilman Pfeiffer seconded the motion.

**AYE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Thomas  
Councilman Strader

**NAE**

The motion was carried.

**2019-005**

Councilman Thomas made the motion to approve the appointments of Mrs. Linda Nightingale and Ms. Kathy Irland as Deputy Town Clerk's. Councilman Pfeiffer seconded the motion.

**AYE**

Supervisor Trout  
Councilman Pfeiffer

**NAE**

Councilman Thomas  
Councilman Strader

The motion was carried.

**2019-006**

Councilman Strader made the motion to designate the Savannah Bank and the Community Bank, NA as the official depositories for the Town. Councilman Thomas seconded the motion.

**AYE**

**NAE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Thomas  
Councilman Strader

The motion was carried.

**2019-007**

Councilman Pfeiffer made the motion to approve the Finger Lakes Times and the Reveille Between the Lakes as the official newspapers for the Town. Councilman Strader seconded the motion.

**AYE**

**NAE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Thomas  
Councilman Strader

The motion was carried.

**2019-008**

Councilman Thomas made the motion to designate the 4<sup>th</sup> Monday of the Month as the Official Town Board Meeting night at 7:00 PM. Councilman Pfeiffer seconded the motion.

**AYE**

**NAE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Thomas  
Councilman Strader

The motion was carried.

**2019-009**

Councilman Strader made the motion to set the mileage rate at .50 cents per mile. Councilman Pfeiffer seconded the motion.

**AYE**  
Supervisor Trout  
Councilman Pfeiffer  
Councilman Thomas  
Councilman Strader

**NAE**

The motion was carried.

**2019-010**

Councilman Strader made the motion to authorize only one signature on Town Check's, the Supervisor, Mr. Don Trout, or in absence, the Deputy Supervisor, Councilman Mike Pfeiffer. Councilman Thomas seconded the motion.

**AYE**  
Supervisor Trout  
Councilman Pfeiffer  
Councilman Thomas  
Councilman Strader

**NAE**

The motion was carried.

**2019-011**

Councilman Pfeiffer made the motion to approve the appointment of the Benjamin and James Law Firm to represent the Town for 2019. Councilman Thomas seconded the motion.

**AYE**  
Supervisor Trout  
Councilman Pfeiffer  
Councilman Thomas  
Councilman Strader

**NAE**

The motion was carried.

**2019-012**

Councilman Pfeiffer made the motion to accept the surety portion of the Town's Insurance Policy. Councilman Thomas seconded the motion.

**AYE**  
Supervisor Trout  
Councilman Pfeiffer  
Councilman Thomas  
Councilman Strader

**NAE**

The motion was carried.

**2019-013**

Councilman Strader made the motion to authorize Don Trout, Lisa Hochadel and Mike Pfeiffer to be put on the Town’s Bank Statements. Councilman Thomas seconded the motion.

<u><b>AYE</b></u>	<u><b>NAE</b></u>
Supervisor Trout	
Councilman Pfeiffer	
Councilman Thomas	
Councilman Strader	

The motion was carried.

Supervisor Trout called to order the Regular Town Board Meeting immediately following the Organizational Meeting.

**2019-014**

Councilman Pfeiffer made the motion to approve the Consent Agenda as follows: Councilman Strader seconded the motion.

<u><b>AYE</b></u>	<u><b>NAE</b></u>
Supervisor Trout	
Councilman Pfeiffer	
Councilman Thomas	
Councilman Strader	

The motion was carried.

Approval of Minutes – Regular Town Board Meeting – December 17, 2018

Approval of the Community Center Report

Approval of the Town Clerk’s Monthly Report

Approval of the Canine Report

Approval of Bills:

GENERAL FUND – TOWNWIDE	\$50,265.53
GENERAL – PART TOWN	870.00
HIGHWAY TOWNWIDE	3,392.76
HIGHWAY – PART TOWN	15,519.86
WATER IMPROVEMENT PROJECT #1	3,625.00
WATERLOO SEWER DISTRICT #1	1,403.56
5 AND 20 SEWER DISTRICTS	576.00
BURGESS ROAD WATER DISTRICT	146.76
BORDER CITY WATER DISTRICT	1,359.17

TOTAL	77,158.64
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**2019-015**

Councilman Strader made the motion to approve the proposal from Mr. Lee Walter, Public Accountant to perform an annual audit on the records of the Town Clerk, Town Justice and the Tax Collector in the amount of \$2,875.00. Councilman Pfeiffer seconded the motion.

<u><b>AYE</b></u>	<u><b>NAE</b></u>
Supervisor Trout	
Councilman Pfeiffer	
Councilman Thomas	
Councilman Strader	

The motion was carried.

**2019-016**

Councilman Thomas made the motion to approve the appointment of Mr. Jared Meyer to the Town Highway Department, effective January 21<sup>st</sup>, 2018. Councilman Pfeiffer seconded the motion.

<u><b>AYE</b></u>	<u><b>NAE</b></u>
Supervisor Trout	
Councilman Pfeiffer	
Councilman Thomas	
Councilman Strader	

The motion was carried.

**2019-017**

Councilman Pfeiffer made the motion to remove Mr. Rob Dwello as Planning Board Member, effective immediately. Councilman Thomas seconded the motion.

<u><b>AYE</b></u>	<u><b>NAE</b></u>
Supervisor Trout	Councilman Strader
Councilman Pfeiffer	
Councilman Thomas	

The motion was carried.

**2019-018**

Councilman Pfeiffer made the motion to remove Mr. Michael Toombs as Alternate Planning Board Member, effective immediately. Councilman Strader seconded the motion.

<u><b>AYE</b></u>	<u><b>NAE</b></u>
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Supervisor Trout  
Councilman Pfeiffer  
Councilman Thomas  
Councilman Strader

The motion was carried.

**2019-019**

Councilman Pfeiffer made the motion to approve the appointment of Mr. Michael Toombs as Planning Board Member to fill the unexpired term of Mr. Rob Dwello, term expires, 1-31-202. Councilman Strader seconded the motion.

**AYE**

**NAE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Thomas  
Councilman Strader

The motion was carried.

**2019-020**

Councilman Strader made the motion to schedule a Public Hearing at the February Town Board Meeting on the 25<sup>th</sup>, at 7:00 PM to introduce Local Law Number 1 of 2019, a Local Law entitled Solar Energy Systems, Chapter 134. Councilman Pfeiffer seconded the motion.

**AYE**

**NAE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Thomas  
Councilman Strader

The motion was carried.

**2019-021**

Councilman Pfeiffer made the motion for the following resolution. Councilman Thomas seconded the motion. It is as follows:

**SEQR/INTERESTED AGENCY**

**WHEREAS**, the Town of Waterloo Town Board (hereinafter referred to as Town Board) on Monday, January 21, 2019 has reviewed the SEQR Full Environmental Assessment Form (EAF) Part 1, prepared by the MRB Group (hereinafter referred to as Town Engineer) on the above referenced Chapter 134 – Solar Energy Systems Adoption (hereinafter referred to as Action); and

**WHEREAS**, the Town Board determines that said Action is classified as a Type 1 Action under the State Environmental Quality Review (SEQR) Regulations; and

**WHEREAS**, the Town Board determines that said Action is not subject to review and approval by other involved agencies under SEQR Regulations; and

**WHEREAS**, the Town Board determines that said Action does not require coordination as only one involved agency has been determined under SEQR Regulations; and

**WHEREAS**, the Town Board determines that it is the most appropriate agency to insure the coordination of this Action and will provide written notifications to interested agencies, for the purposes of making the determination of significance thereon under the SEQR Regulations; and

**NOW, THEREFORE BE IT RESOLVED**, that the Town Engineer is directed to provide notice hereof to the interested agencies, seeking their input and/or recommendations (or objection thereto) in writing on or before noon on **Friday, February 15, 2019**.

#### **COMMITTEE REPORTS:**

Councilman Strader said the bidding ended last Thursday on the Surplus Equipment and no reserves were met. He also said he left a message this morning to Hutchings International and left a message as to what the reserves were, and they have not responded back to him.

Councilman Strader also said there is a landfill in Long Island that is interested in the fusing machine and the Town of Wolcott is interested in the Badger.

Councilman Strader said he will follow up with these companies.

Supervisor Trout said after discussion that the town will offer the fuser for \$30,000 and the badger for \$15,000.00.

#### **DEPARTMENT REPORTS:**

Assessor, Jim Cleere said many exemptions are coming thru his office and the deadline for these exceptions are March 1<sup>st</sup>. 2019.

Jim also said that the town is looking to fill an alternate position on the Planning Board and a regular member and an alternate for the Zoning Board of Appeals.

#### **SUPERVISOR COMMENTS:**

Supervisor Trout asked to discuss the possibility of taking ownership of a new road and a potential sub-division. He said currently this application by Joseph Dendis is in front of the Town's Planning Board.



Supervisor Trout said that there is nothing written in black and white on how to approach this issue. He said when there is a potential of adding two million dollars in assessed value on a stretch of road that is approximately 1500 feet, he feels that at this point the town should consider taking dedication of this road.

**2019-022**

Supervisor Trout asked the board to consider passing a resolution to adopt a new policy of taking ownership of a new, privately build road that would add substantial assessed value to the town's property rolls. Councilman Pfeiffer seconded the motion with discussion.

Councilman Pfeiffer wanted to make sure that the town would not have to expend any town monies into this new road.

Supervisor Trout said that is correct, the road would be built by the contractor and no town funds would be spent in this endeavor.

Jim Cleere said this proposal of a sub-division is currently in front of the Planning Board. Jim said Mr. Dendis is proposing 25 to 30 one-acre lots with homes valued at \$250,000 to \$300,000.00.

Jim also said the sub-division would be served by municipal water, but each parcel would have its own septic system.

Jim also said if the Town Board passes this resolution to set the policy for a dedicated road, that the Town Board send a letter to the Planning Board with its intention and policy for future dedication of roads that meet these conditions.

Supervisor Trout also asked Mr. Michael Smith and Mr. John Pigman who are members of the Planning Board are if they would like to make a comment.

Mr. Smith just wanted to ask if this resolution is for anyone in the future who may ask the board for the same consideration.

Supervisor Trout assured him that this will be the town's procedure for all future proposals.

Planning Board Member Mr. John Pigman had no comment.

**AYE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Thomas  
Councilman Strader

**NAE**

The motion was carried.

**2019-023**

Councilman Strader made the motion to hire Mr. Walt Mumford, as Deputy Tax Collector, during the Tax Collector, Mrs. Tammy Morabito leave of absence. Councilman Pfeiffer seconded the motion.

**AYE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Thomas  
Councilman Strader

**NAE**

The motion was carried.

**2019-024**

Councilman Pfeiffer made the motion to adjourn the meeting at 7:25 PM. Councilman Strader seconded the motion.

**AYE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Thomas  
Councilman Strader

**NAE**

The motion was carried.

The meeting adjourned at 7:25 PM.

Respectfully Submitted,

Sandra L. Ridley  
Town Clerk