

**MINUTES  
REGULAR TOWN BOARD MEETING  
MAY 20, 2019**

**PRESENT:**

Supervisor Don Trout, Councilman Mike Pfeiffer, Bob Rodger and Howard Strader.

**ABSENT:**

Councilman Tyrone Thomas

**ALSO, PRESENT:**

Highway Superintendent, Joe Mull, Border City Fire Chief, John Morabito, Julie Rodger, Scott Turner and Lee Henry.

**PLEDGE OF ALLEGIANCE:**

Supervisor Trout led everyone in the Pledge of Allegiance.

**FIRE EXITS:**

Supervisor Trout indicated where the fire exits were located.

**PETITIONERS OF THE FLOOR:**

No one asked to address the board.

**2019-049**

Councilman Rodger made the motion to approve the Consent Agenda as follows: Councilman Pfeiffer seconded the motion.

Approval of Minutes – April 22, 2019

Approval of Bills:

GENERAL FUND – TOWNWIDE	\$72,114.92
GENERAL – PART TOWN	1,539.22
HIGHWAY TOWNWIDE	6,269.03
HIGHWAY – PART TOWN	2,437.26
BORDER CITY LIGHT DISTRICT	2,073.83
WATERLOO SEWER DISTRICT #1	1,120.35
5 AND 20 SEWER DISTRICTS	717.02
BURGESS ROAD WATER DISTRICT	27,499.56
BORDER CITY WATER DISTRICT	12,928.83
POWDERLY ROAD WATER DISTRICT	199.34
BREWER ROAD SOUTH	2,535.44
RTE 96, REED, HECKER, MILLS, KINGS WD 5	371.58
TOTAL	\$129,806.38

WATER IMPROVEMENT PROJECT #1	26,018.42
TOTAL	\$155,824.80

Approval of the Town Clerk’s Monthly Report  
Approval of the Canine Report

**2019-050**

Councilman Pfeiffer made the motion to accept the 2018 Annual Financial Document.  
Councilman Strader seconded the motion.

<u><b>AYE</b></u>	<u><b>NAE</b></u>
Supervisor Trout	
Councilman Pfeiffer	
Councilman Rodger	
Councilman Strader	

The motion was carried.

**2019-051**

Councilman Pfeiffer made the motion to approve a Material Payment to the Town of Geneva as follows:  
Councilman Strader seconded the motion.

**Joint Water Project  
Serven, Packwood and Town Line Road (Pre-Emption Street)  
Water Improvement Area  
Material Payment to the Town of Geneva**

**WHEREAS**, the Town of Waterloo (hereinafter referred to as Town Board) is intending to install water main within the Town of Waterloo Water Improvement Area on Serven Road, Packwood Road and on Town Line Road (Pre Emption Street-North of NYS Route 96).

**WHEREAS**, Contractors have completed work including another Payment Application from LG Evans for the Sessler Road Pump Station and Highlander Construction Inc. for Directional Drill of long side services. In addition, the cost of stone on the joint portion of the project is included in this breakdown; the Town of Waterloo purchased stone. All charges are to the Town where the water main is being installed or shared in accordance with the Inter-Municipal Agreement, which includes all four (4) Towns (Phelps, Geneva, Waterloo and Junius).

**WHEREAS**, the Town of Geneva has received payment applications regarding Construction services. The Town of Waterloo purchased material that was used on the joint portion of the project. The material (Stone Cost) dates span from April 30, 2018 to May 15, 2018. The work for Sessler Road Pump Station (LG Evans) submitted Payment Application No. 5 dated January 18, 2019. Highlander Construction, Inc. completed the long side service drills and submitted Payment Application No. 1 dated April 30, 2019. The Town of Geneva has authorized or in the process of authorizing to make payment to the respective contractors. MRB Group reviewed the invoices and split the cost per said Agreement. The total cost of all invoices is \$133,172.46. The

split breakdown is provided (see attached). The Waterloo portion of the invoices is \$11,502.45.

**NOW, THEREFORE BE IT RESOLVED** that the Town Board authorize payment in the amount of \$11,502.45 to the Town of Geneva for materials invoiced and Contractor charges to date during the period of March 22, 2018 to April 30, 2018 for material and Contractor charges to May 1, 2019. Such payment to the Town of Geneva will be charged to the Water Improvement Area.

**AYE**  
Supervisor Trout  
Councilman Pfeiffer  
Councilman Rodger  
Councilman Strader

**NAE**

The motion was carried.

**2019-052**

Councilman Strader made the motion to accept the proposal for Professional Services for Grant Writing Services through the 2019 Consolidated Funding Application (CDA) process for an Engineering Planning Grant. The cost for this proposal is \$2800.00. Councilman Pfeiffer seconded the motion.

**AYE**  
Supervisor Trout  
Councilman Pfeiffer  
Councilman Rodger  
Councilman Strader

**NAE**

The motion was carried.

Supervisor Trout asked MRB Engineer, Mr. Patrick Nicoletta to speak about this grant.

Mr. Nicoletta said this grant would give them the opportunity to evaluate the existing sewer system along Route 5 and 20 and Border City Road to see if there is any inflow/infiltration into both areas causing more non sewage flow to inter the system. It would also examine the manholes along Routes 5 and 20 for possible hydrogen sulfide damage.

Mr. Nicoletta also said the grant amount available is \$30,000 with a 20 percent match by the town for a total amount of \$36,000. Mr. Nicoletta explained that the 20 % match by the town does not have to be monetary, it can also be funded by any type of services provided by the town.

This grant cost will include wet and dry weather flow evaluation, flow poking to measure flow, televising the system and assessment of each manhole in the system. Once the testing and data collection is complete a report will be prepared to summarize the finding and what action will need to be taken.

Supervisor Trout explained that after this evaluation is completed and they are given a survey as to what needs to be corrected, additional grant money will be sought after for implementation of these improvements.

### **COMMITTEE REPORTS:**

Councilman Pfeiffer wanted to commend Mrs. Kelly Passalacqua for working hard to get up to speed with the Account Clerk Duties and said she is doing a good job. He also commended Mrs. Alison Messecar for her support and help to Kelly.

Supervisor Trout said he totally agrees with Councilman Pfeiffer's assessment of Kelly and added it was a tough situation for anyone to be put into.

### **DEPARTMENT REPORTS:**

Highway Superintendent, Joe Mull said the 4-town water project is moving forward and they are still waiting for the Town of Junius to begin.

MRB Project Engineer, Mr. Pat Nicoletta said the Town of Junius is currently applying for USDA funding. Pat also said they are planning on going to bid for their materials either later this month or the beginning of June.

Mr. Nicoletta said as far as Waterloo is concerned the residents can start hooking up to water and Joe Mull said some homeowners have already done so.

Joe Mull also said they will be pouring the foundation this week for the master meter on Packwood Road and will also build a structure around it.

### **SUPERVISOR COMMENTS:**

Supervisor Trout said he received a letter from Senator Pam Helming nominating Sean Bronson for NYS Senate Youth Leadership Recognition Award. The ceremony will be held Friday, June 7<sup>th</sup> from 3 to 5 PM and all elected official were invited. It will be held at the Phelps American Legion.

Supervisor Trout also said the Memorial Celebrate Parade is Saturday, May 25<sup>th</sup>, at 11:00 AM. He said we will meet at the Town Hall at 9:45 AM.

Also, the Commemorate Parade is Thursday, May 30<sup>th</sup>, at 6:00 PM. He said we will meet at the Town Hall at 5:30 PM.

**2019-053**

Councilman Rodger made the motion to adjourn the meeting at 5:22 PM. Councilman Pfeiffer seconded the motion.

**AYE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Rodger  
Councilman Strader

**NAE**

The motion was carried.

The meeting immediately adjourned.

Respectfully Submitted,

Sandra L. Ridley  
Town Clerk