

**MINUTES
REGULAR TOWN BOARD MEETING
JUNE 15TH, 2020**

PRESENT:

Supervisor Don Trout, Councilman Mike Pfeiffer, Tyrone Thomas, Howard Strader and Bob Lotz.

ALSO PRESENT:

Town Attorney, Dennis Benjamin, Highway Superintendent, Joe Mull, Assessor, Jim Cleere, MRB Representative, Mr. Pat Nicoletta, Donald Eichenhofer, Steve Craig, Dixie Lemmon, Ed Lerkins, Jerry Withers, Philip Boudreaux, Joe Fairman, Kyle Black, George Dutton, Florence Bertino, Joseph Wukitsch, Mark Joseph and Allison Stokes.

Supervisor Trout asked for a Moment of Silence in memory of Mrs. Phyllis Randall who passed away Sunday, June 14th. Phyllis service as Deputy Town Clerk from 2007 until 2017.

PLEDGE OF ALLEGIANCE:

Supervisor Trout led everyone in the Pledge of Allegiance.

NEW BUSINESS:

2020-026

Councilman Thomas made the motion to accept the findings of the Audit conducted by the firm of Tette and Ingersoll, CPA Firm on the 2019 records of the Town Clerk, Town Justice and Town Tax Collector.

Councilman Thomas seconded the motion.

AYE

Supervisor Trout
Councilman Pfeiffer
Councilman Thomas
Councilman Strader
Councilman Lotz

NAE

The motion was carried.

2020-027

Councilman Thomas made the motion to accept the bid by the Thoma Development Consultants to administer the 2019 Community Development Block Grant in the amount of \$55,000.00, pending approval of the Office of Community Renewal. Councilman Lotz seconded the motion.

AYE

Supervisor Trout
Councilman Pfeiffer

NAE

Councilman Thomas
Councilman Strader
Councilman Lotz

The motion was carried.

2020-028

Councilman Lotz made the motion to approve the following resolution. Councilman Pfeiffer seconded the motion. The resolution is as follows:

**RESOLUTION TO HOLD JOINT MEETING
TOWN OF WATERLOO**

WHEREAS, the Town Board of the Town of Waterloo having duly convened this date for the purpose of considering the formation of a Joint Fire District, pursuant to the provisions of section 189-a of the Town Law and section 22-2210 of the Village Law, and

WHEREAS, such joint district would include all parcels of land within the incorporated limits of the Village of Waterloo and all parcels of land in the Town of Fayette's Fire Protection District as well as the Town of Waterloo's Fire Protection District, and

WHEREAS, the majority of the members of the Town Board of the Town of Waterloo deems it in the public interest to hold a joint meeting with the Village of Waterloo Village Board and the Town of Fayette Town Board to consider the question of the formation of a joint fire district for the Village of Waterloo, Town of Waterloo Fire Protection District and the Town of Fayette's Fire Protection District.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Waterloo and the Board of Trustees of the Village of Waterloo and Town Board of the Town of Fayette will hold a joint meeting on the 29th, day of June 2020, at 6:00 PM, at the

AYE
Supervisor Trout
Councilman Pfeiffer
Councilman Thomas
Councilman Strader
Councilman Lotz

NAE

The motion was carried.

2020-029

Councilman Lotz made the motion to approve the Consent Agenda as follows:

Approval of Minutes – Regular Town Board Meeting

Approval of Bills:

GENERAL FUND – TOWNWIDE	\$26,175.14
GENERAL – PART TOWN	634.00
HIGHWAY TOWNWIDE	\$31,604.38
HIGHWAY – PART TOWN	\$122,320.15
WATERLOO SEWER DISTRICT #1	1,138.56
5 AND 20 SEWER DISTRICTS	\$127,198.17
BURGESS ROAD WATER DISTRICT	13,648.25
BORDER CITY WATER DISTRICT	8,339.45
POWDERLY ROAD WATER DISTRICT	188.88
BREWER ROAD SOUTH	1,335.32
ROUTE 96, REED, HECKER, MILLS, KINGS WD 5	1,635.67
TOTAL	\$334,217.97

Approval of the Town Clerk’s Monthly Report

Approval of the Canine Report

<u>AYE</u>	<u>NAE</u>
Supervisor Trout	
Councilman Pfeiffer	
Councilman Thomas	
Councilman Strader	
Councilman Lotz	

The motion was carried.

OLD BUSINESS:

MRB Engineer, Mr. Pat Nicoletta, addressed the board and gave them an updated handout which includes the area from Packwood to Route 96 where Phelps installed their watermain on the south side of the road. (copies appended to the minutes).

The first handout is for 2500 feet from the existing line. These are the most current figures:

2500 feet	BASE BID ITEMS	\$88,279
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CONDITIONAL BID ITEMS	16,880
TOTAL BASE AND CONDITIONAL BID ITEMS	105,159
CONTINGENCY 10%	11,000
LEGAL, ADMINISTRATION AND ENGINEERING, 20%	26,000
PROJECT TOTAL	142,159

FINANCE TERM	40 YEARS @4.0%
ANNUAL DEBT	\$7,179.03
DEBT/USER (14)	\$512.79
COMMODITY	\$418.00
TOTAL	\$930.79

*Commodity BASED ON 50,000 Gallons of Water Per Year

*No Fire Protection only water supply, flow too low to accommodate fire protection.

THESE FIGURES ARE BASED ON A USAGE OF 50,000 GALLONS OF WATER PER YEAR PER HOUSEHOLD. THE DEBT CHARGE WILL BE CHARGED TO THE COUNTY/TOWN TAX BILL AND THE COMMUNITY CHARGE WILL BE BILLED QUARTERLY TO THE HOMEOWNER.

7,000 feet	BASE BID ITEMS	\$239,540
	SUBTOTAL CONDITIONAL BID ITEMS	49,850
	TOTAL BASE AND CONDITIONAL BID ITEMS	\$289,390
	CONTINGENCY 10%	\$29,000
	LEGAL, ADMINISTRATION AND ENGINEERING	\$58,000
	PROJECT TOTAL	\$ 376,390
	ROUNDED TOTAL	\$377,000

FINANCE TERM	40 YEARS @4.0%	38 YEARS @1.375%
ANNUAL DEBT	\$19,038.50	\$12,804.05
DEBT/USER (22.5)	\$ 846.16	\$569.07
COMMODITY	\$ 418.00	\$418.00
TOTAL	\$ 1,264.16	\$987.07

COMMODITY BASED ON 50,000 GALLONS OF WATER PER YEAR
 BASED ON CURRENT USDA RATE, BASED ON POOL WATER (E-COLI OR COLIFORM) AND MHI
 RATE MAY CHANGE QUARTERLY.

Supervisor Trout said currently they are waiting for Water/Sewer Maintainer, Tom Finnerty and Mr. Jim Bromka to get the testing done for E-Coli and Coliform. This will determine the chances of obtaining a grant for these water projects.

OLD BUSINESS:

Zoning Map Amendments - Supervisor Trout said because everything that was done was completed before COVID 19, the SEQR was done in January 2020 and the Public Hearing was done in February and he wants to keep the topic current.

Supervisor Trout tasked Town Attorney, Mr. Dennis Benjamin to draft a resolution which will allow the Town Board to vote on the proposed resolution at the Town Board Meeting, July 27th, 2020.

COMMITTEE REPORTS:

Councilman Lotz said he went out to inspect manholes in Sewer District 1 with Aaron Bissell, representative from MRB and water/sewer maintainers Tom Finnerty and Jared Myers. He said they found some manholes that needed immediate attention.

Councilman Lotz said they are setting up a meeting with MRB Engineers to discuss repairs before wet weather sets in so they can prevent inflow and infiltration to the system.

SUPERVISOR COMMENTS:

Supervisor Trout said that he had a packet of information requested by Attorney Doug Zamelis concerning Zoning Amendments, however, since he couldn't make the meeting, he requested that it be given to Dixie Lemmon.

Supervisor Trout also said that he has been in discussion with Village Officials concerning renting the old Save-A-Lot Building from Mr. Lee Beiber, who owns the building. This is being considered so town and village courts can resume operations. Due to Covid 19 and social distancing, existing court rooms are too small to safely hold court proceedings.

Negotiations are currently ongoing with Mr. Beiber for the cost of rent for at least 6 months.

Town Attorney, Mr. Dennis Benjamin will follow-up on this matter.

2020-030

Councilman Pfeiffer made the motion to adjourn the meeting at 6:30 PM. Councilman Strader seconded the motion.

Respectfully Submitted,

Sandra L. Ridley
Town Clerk

**NEXT TOWN BOARD MEETING
JULY 27, 2020
7:00 PM**