

MINUTES
REGULAR TOWN BOARD MEETING
August 22, 2016

PRESENT:

Supervisor Gary Westfall, Councilman Lisa Hochadel, Jamie King, Bob Rodger and Mike Pfeiffer.

ALSO PRESENT:

Alison Messecar, Joe Mull, Jim Cleere, Attorney Dennis Benjamin, Dallyn Jenkins and Kyle Black.

PLEDGE OF ALLEGIANCE:

Supervisor Westfall led everyone in the Pledge of Allegiance.

FIRE EXITS:

Supervisor Westfall explained where the fire exits were located.

2016-050

Councilman Rodger make the motion to approve the Consent Agenda as follows: Councilman Pfeiffer seconded the motion.

Approval of Minutes – July 25, 2016

Approval of the Community Center Report

Approval of the Town Clerk’s Monthly Report

Approval of the Canine Report

Approval of Bills:

GENERAL FUND – TOWNWIDE	\$41,718.11
GENERAL – PART TOWN	801.64
HIGHWAY TOWNWIDE	4,556.79
HIGHWAY – PART TOWN	7,062.73
BORDER CITY LIGHT DISTRICT	1,940.73
WATERLOO SEWER DISTRICT #1	1,446.13
5 AND 20 SEWER DISTRICT	11,250.32
BURGESS ROAD WATER DISTRICT	11,806.69
BORDER CITY WATER DISTRICT	6,394.57
POWDERLY ROAD WATER DISTRICT	481.81
BREWER ROAD SOUTH	983.47
TOTAL	88,442.99
WATER IMPROVEMENT PROJECT #1	197.10
TOTAL	88,640.09

AYE

Supervisor Westfall
Councilman King
Councilman Pfeiffer
Councilman Hochadel
Councilman Rodger

NAE

The motion was carried.

2016-051

Councilman Pfeiffer made the motion to allow the Town Justice Department to apply for a JCAP (Justice Court Assistance Program Grant) up to \$30,000 to be used for Courtroom Improvements. Councilman King seconded the motion.

AYE

Supervisor Westfall
Councilman King
Councilman Pfeiffer

NAE

Councilman Hochadel
Councilman Rodger

The motion was carried.

2016-052

Councilman Hochadel made the motion to allow the Assessor's Department to destroy the years 1999 through 2003 Star Applications and Reevaluation documentation. Councilman Rodger seconded the motion.

AYE

NAE

Supervisor Westfall
Councilman King
Councilman Pfeiffer
Councilman Hochadel
Councilman Rodger

The motion was carried.

2016-053

Councilman Hochadel made the motion to award the bid for the Material for the Water Main Project (NYS Route 96). Councilman Rodger seconded the motion. The resolution is as follows:

WHEREAS, the Town of Waterloo Board (hereinafter referred to as Town Board) received bids on August 22, 2016 for water main materials to construct a water main on NYS Route 96 along with portions on Whiskey Hill Road and Brewer Road. Two (2) bids were received; these bids were submitted by Blair Supply Corporation and Ferguston Waterworks. The apparent low bidder (Base Bid) is Ferguson Waterworks in the amount of \$123,271.15 and an Alternate Bid (ADD) for HDPE pipe throughout is an additional \$54,130.00.

WHEREAS, MRB Group completed a cursory review and it appears all documents required to be submitted with the bid were provided. In addition, MRB Group will contact the suppliers to assure that all materials required to complete the installation are supplied.

WHEREAS, MRB Group will prepare a bid tab of the two bids and supply that to the Town and Bidding Suppliers. If a Math error occurred the bids will need to be verified that the low bidder did not change. Once such requirements and final calculations are complete a formal Notice of Award will be issued.

NOW, THEREFORE BE IT RESOLVED that the Town Board award the Material Base Bid to Ferguson Waterworks in the amount of \$123,271.15 contingent on satisfying the requirements referenced above.

BE IT FURTHER RESOLVED that the Supervisor has the authorization to sign the Notice of Award and all other Contract Documents upon satisfaction of the conditions set forth.

AYE

NAE

Supervisor Westfall
Councilman King
Councilman Pfeiffer
Councilman Hochadel
Councilman Rodger

The motion was carried.

2016-054

Councilman King made the motion to award the bid for the Water Main Directional Drill (NYS Route 96). Councilman Rodger seconded the motion. The resolution is as follows:

WHEREAS, the Town of Waterloo Board (hereinafter referred to as Town Board) received bids on August 22,2016 for the Directional Drill Bid for drilling along NYS Route 96 and across to

Whiskey Hill Road. Five Bids were received and ranged in price from \$64,705.00 to \$268,600.00. The apparent low bidder is F.Rizzo Construction, Inc. in the amount of \$64,705.00.

WHEREAS, MRB Group completed a cursory review and it appears all documents required to be submitted with the bid were provided. In addition, MRB Group will contact the Contractor to assure that they have a clear understanding of the work to be completed.

WHEREAS, MRB Group will prepare a bid tab of the bids and supply that to the Town and Bidders. Once such requirements and final calculations are complete a formal Notice of Awarded will be issued.

NOW, THEREFORE BE IT RESOLVED that the Town Board award the Directional Drill Bid to F. Rizzo Construction, Inc. in the amount of \$64,705.00 contingent on satisfying the requirements referenced above.

BE IT FURTHER RESOLVED that the Supervisor has the authorization to sign the Notice of Award and all other Contract Documents upon satisfaction of the conditions set forth.

AYE

Supervisor Westfall
Councilman King
Councilman Pfeiffer
Councilman Hochadel
Councilman Rodger

NAE

The motion was carried.

COMMITTEE REPORTS:

Councilman Rodger gave an update on the Comprehensive Plan and said MRB Representatives are still in the process of getting the packets ready for review by the Comprehensive Plan Committee.

DEPARTMENT REPORTS:

Highway Superintendent, Joe Mull said his department is still working with the Village of Waterloo on the new sewer line being installed on Stark Street. He also said he has received several complaints about the grass not growing on Hecker Road where the new water line was installed, so his department will hydro seed that area again.

Supervisor Westfall asked Joe to bring in the forms for the CHIPS funds so they can be finalized, signed and mailed.

Dallyn Jenkins, Dog Control Officer said that Agriculture and Markets did an inspection at the Shelter today and they passed inspection. Dallyn also said she picked up three stray dogs this month.

SUPERVISOR COMMENTS:

Supervisor Westfall said we are coming into Budget time and would like all department heads to fill out their budget sheets and be prepared for a budget workshop meeting in a few weeks.

Supervisor Westfall thanked MRB and Mr. Pat Nicoletta for the good time everyone had at the Rochester Red Wings Game on August 18th, 2016.

Supervisor Westfall asked MRB Representative Mr. Pat Nicoletta to give an update on the Seneca-Cayuga hiking trail. Mr. Nicoletta said the agreement for the railroad has been forwarded to the county as the county will be maintaining the trail once it is completed. Mr. Nicoletta also said they have done the provisions required by the NYS Department of Transportation and have submitted them to the NYSDOT and are awaiting a reply. He also said they will have a meeting in September to discuss with State Park Representatives to see how the trail will tie in to the Seneca Lake State Park.

Supervisor Westfall also said the town has two anticipated projects in the works, one is the tank for the 5 and 20 sewer lines so the chemicals can be put in the system and the other project is the upcoming four town water project.

2016-055

Councilman Rodger made the motion to adjourn the meeting at 7:20 PM. Councilman King seconded the motion.

AYE

Supervisor Westfall
Councilman King
Councilman Pfeiffer
Councilman Hochadel
Councilman Rodger

NAE

The motion was carried.

Respectfully Submitted,

Sandra L. Ridley
Town Clerk

NEXT TOWN BOARD MEETING
SEPTEMBER 26, 2016