

**Town of Waterloo**  
**Land Use and Zoning Department**

66 Virginia Street; Waterloo New York 13165

Office (315) 539-0206 ext. 3

Fax (315) 539-4119

**Alleged Town Code Violation Complaint Form**

Complainant (s) Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Complainant Address: \_\_\_\_\_

(\_\_\_\_) Please Keep my Complaint Anonymous (Complaint Information Still Required)

Address of Complaint: \_\_\_\_\_

Name of Property Owner (If Known): \_\_\_\_\_

Nature of Complaint: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have You Discussed Your Concerns With Any Other Party \_\_\_ Yes \_\_\_ No If So Please State: \_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Below This Line To Be Completed By Code Enforcement Officer Only**

Parcel ID #: \_\_\_\_\_

Complaint #: \_\_\_\_\_

Date Site Inspected: \_\_\_\_\_

Report or Findings entered on File:            \_\_\_ Yes \_\_\_ No

Recommended Action Entered:            \_\_\_ Yes \_\_\_ No

Violation Notice Issued:            \_\_\_ Yes \_\_\_ No

Appearance Ticket Issued:            \_\_\_ Yes \_\_\_ No

Code Enforcement Officer: \_\_\_\_\_ Date: \_\_\_\_\_