

**MINUTES
ORGANIZATIONAL MEETING
REGULAR TOWN BOARD MEETING
JANUARY 25, 2021**

PRESENT:

Councilman Howard Strader, Bob Lotz, and Tyrone Thomas.

ABSENT:

Supervisor Don Trout and Councilman Mike Pfeiffer.

ALSO PRESENT:

Highway Superintendent, Joe Mull, Account Clerk, Kim Hendrickson, MRB Representative, Mr. Patrick Nicoletta and Kyle Black.

PLEDGE OF ALLEGIANCE:

Councilman Strader led everyone in the Pledge of Allegiance.

FIRE EXITS:

Councilman Strader indicated where the fire exits were located.

Councilman Strader opened the Organizational Meeting at 7:00 PM and made the following Committee Appointments for 2021.

COMMITTEE APPOINTMENTS:

Zoning, Planning, Youth, Environmental and Assessment	Chair – Mike Pfeiffer Vice Chair – Tyrone T
Audit, Finance, Taxation, Fire Districts, and Insurance	Chair – Howard Strader Vice Chair – Mike Pfeiffer
Personnel, Canine, Judicial and Library	Chair – Tyrone Thomas Vice Chair – Bob Lotz
Highway, Water, Sewer, Buildings and Grounds	Chair – Bob Lotz Vice Chair – Howard Strader

APPOINTMENT of Councilman Mike Pfeiffer as Deputy Town Supervisor.

APPOINTMENT of Mrs. Linda Nightingale and Mrs. Nancy Breese as Deputy Town Clerks.

APPOINTMENT of Mr. Joseph Mull as Highway and Water/Sewer Superintendent.

APPOINTMENT of Ms. Dallyn Jenkins as Town Constable.

APPOINTMENT of the Fingerlakes Times and the Official Newspaper for the Town.

APPOINTMENT of Benjamin and James Law Firm to act as the Town’s Legal Counsel.

Designate the 4th Monday of the Month as the Official Town Board Meeting Night at 7:00 PM.

Designate Savannah and the Community Bank, Na, as the Official Depositories for the Town.

Approve .50 per mile for the mileage rate.

Authorize only one signature on Town Checks, the Town Supervisor Don Trout or in absence, The Deputy Supervisor, Michael Pfeiffer.

Accept the Surety Portion of the Town’s Insurance Policy (Official Undertaking).

Approve Don Trout, Mike Pfeiffer and Kim Hendrickson to be put on the Town’s Bank Statements.

2021-001

Councilman Lotz made the motion to close the Organizational Meeting. Councilman Thomas seconded the motion.

<u>AYE</u>	<u>NAE</u>
Councilman Strader	
Councilman Thomas	
Councilman Lotz	

The motion was carried.

Councilman Strader called the Regular Town Board Meeting to order.

NEW BUSINESS:

2021-002

Resolution to approve the Consent Agenda as follows:

Approval of Minutes – December 21, 2020

Approval of Bills:

GENERAL FUND – TOWNWIDE	\$654.13
HIGHWAY TOWNWIDE	179.16
WATERLOO SEWER DISTRICT #1	16.18

5 AND 20 SEWER DISTRICTS	304.92
BURGESS ROAD WATER DISTRICT	11,201.26
BORDER CITY WATER DISTRICT	9,233.36
BREWER ROAD SOUTH	2,494.59
RTE. 96, REED, HECKER, MILLS, KINGS WD5	102.35
PRE-EMPTION WATER DIST 6	125.00
TOTAL	24,310.95
COMMUNITY DEVELOPMENT FUND	300.00
TOTAL	24,610.95

Approval of the Town Clerk's Monthly Report
Approval of the Canine Report

AYE NAE
Councilman Strader
Councilman Thomas
Councilman Lotz

The motion was carried.

2021-003

Councilman Thomas made the motion to approve the 2021 Organizational Meeting.
Councilman Lotz seconded the motion.

AYE NAE
Councilman Strader
Councilman Thomas
Councilman Lotz

The motion was carried.

2021-004

Councilman Lotz made the motion to rescind Resolution Number 2020-042, approving court personnel to seek JCAP Funds. Councilman Thomas seconded the motion.

AYE NAE
Councilman Strader
Councilman Thomas
Councilman Lotz

The motion was carried.

2021-005

Councilman Thomas made the motion to authorize the Waterloo Town Court to apply for a JCAP Grant in the 2020-2021 grant cycles, up to \$30,000.00. Councilman Lotz seconded the motion.

<u>AYE</u>	<u>NAE</u>
Councilman Strader	
Councilman Thomas	
Councilman Lotz	

The motion was carried.

2021-006

Councilman Lotz made the motion to approve the resignation of Mr. Andrew Brown from the Town Highway Department, Effective January 13, 2021. Councilman Thomas seconded the motion.

Effective January 13, 2021. Councilman Thomas seconded the motion.

<u>AYE</u>	<u>NAE</u>
Councilman Strader	
Councilman Thomas	
Councilman Lotz	

The motion was carried.

2021-007

Councilman Thomas made the motion to introduce Local Law Number 1 of the Year 2021, A Local Law granting partial Property Tax Exemption to certain seniors and persons with disabilities, setting income Limits for the same. Councilman Lotz seconded the motion.

<u>AYE</u>	<u>NAE</u>
Councilman Strader	
Councilman Thomas	
Councilman Lotz	

The motion was carried.

2021-008

Councilman Lotz made the motion to schedule a Public Hearing on Local Law Number 1 of the Year 2021 at the Town Board Meeting on February 22nd, at 7:00 PM. Councilman Thomas seconded the motion.

<u>AYE</u>	<u>NAE</u>
Councilman Strader	
Councilman Thomas	
Councilman Lotz	

The motion was carried.

2021-009

Councilman Lotz made the motion to authorize MRB Engineering Group's Proposal for Professional Services for the Green Infrastructure Grant Program (GIGP). This proposal would provide assisting the Town with grant writing services towards the Green Infrastructure Grant Program. This program provides funding assistance on a competitive basis to projects that improve water quality and mitigate the effect of climate change through the implementation of green practices. The cost of this proposal is \$4000.00. Councilman Thomas seconded the motion.

AYE

Councilman Strader
Councilman Thomas
Councilman Lotz

NAE

The motion was carried.

2021-010

Councilman Thomas made the motion for TYPE II SEQR Requirements for the GIGP Water Application for Water Meter Upgrades. Councilman Lotz seconded the motion. The resolution is as follows:

WHEREAS the Town of Waterloo Town Board (hereinafter referred to as Town Board) is considering installation of new water meters and upgrades to existing water meters for their residents to deliver better services accurately measuring water use which may decrease water use and to protect water sources for the future (hereinafter referred to as Action); and

NOW, THEREFORE, BE IT RESOLVED THAT, the Town Board does hereby classify the above referenced Action to be a Type II Action under Section 617.5 (c) (3), (6), (9), and (13) of the State Environmental Quality Review (SEQR) Regulations; and

BE IT FURTHER RESOLVED THAT, Type II Actions are not subject to further review under Part 617 of the SEQR Regulations: and

BE IT FINALLY RESOLVED THAT, the Town Board in making this classification has satisfied the procedural requirements under SEQR and directs this Resolution to be placed in the file on this Action.

AYE

Councilman Strader
Councilman Thomas

NAE

Councilman Lotz

The motion was carried.

2021-011

Councilman Thomas made the motion for the Support and Authorization for the Town of Waterloo 2020 NYS Consolidated Funding Application – Green Innovation Grant Program – Water Efficiency. The resolution is as follows: Councilman Lotz seconded the motion.

WHEREAS, Town of Waterloo, Seneca County, supports the submission of a 2020 Consolidated Funding Application (CFA) on behalf of the Town, for the Green Innovation Grant Program (GIGP) to improve water quality and mitigate effects of climate change through the implementation of a water efficiency project; and

WHEREAS, the New York State Environmental Facilities Corporation (EFC), provides a competitive statewide reimbursement grant program through the Clean Water State Revolving Fund (CWSRF) to purchase and install upgraded water meters; and

WHEREAS, the Town of Waterloo meets the EPG eligibility and is considered a funding priority for upgrades to their water meter infrastructure; and

WHEREAS, if funding is received it will allow the Town of Waterloo to upgrade water meters for their residents and deliver better services with less water and protect water sources for the future.

NOW THEREFORE BE IT RESOLVED, the Town Board, on behalf of the Town, identifies the Town Supervisor as the authorized representative for the project, able to execute necessary documents relative to and as required for this application; and

BE IT FURTHER RESOLVED, the Town Board does hereby authorize and obligates local matching funds of the minimum 25% of the total of any grant funding awarded in the form of in-kind services or cash contribution hereby appropriated from the general fund; and

BE IT FURTHER RESOLVED that the Town of Waterloo, recognizes and fully supports the submission of the 2020 CFA for a GIGP Water Efficiency Project.

AYE

Councilman Strader
Councilman Thomas
Councilman Lotz

NAE

The motion was carried.

2021-012

Councilman Thomas made the motion to accept the Release Agreement between the Town of Waterloo and Mr. Andrew Brown. Councilman Lotz seconded the motion.

AYE

Councilman Strader
Councilman Thomas
Councilman Lotz

NAE

The motion was carried.

2021-013

Councilman Lotz made the motion for the following budget modifications. Councilman Thomas seconded the motion.

Transfer from the Savannah Community Development Account #1275 to the Savannah PF 1260 for \$167,539.00.

Transfer from Savannah PF 1260 to the Community Checking 6106 for \$12,174.11.

Transfer from Savannah WS 1270 to Community Checking 6106 for \$51,730.91.

AYE

NAE

Councilman Strader
Councilman Thomas
Councilman Lotz

The motion was carried.

DEPARTMENT REPORTS:

Highway Superintendent, Joe Mull gave the Board Members a quote from Tracey Road, 300 Middle Road, Rochester for a 2022 Western Star 4900 SF – Plow Truck in the amount of \$229,699.00. He said he would like to procure this truck in 2022. The board members said they will look over this quote.

2021-014

Councilman Lotz made the motion to adjourn the meeting at 7:25 PM. Councilman Thomas seconded the motion.

<u>AYE</u>	<u>NAE</u>
Councilman Strader	
Councilman Thomas	
Councilman Lotz	

The motion was carried.

Respectfully Submitted,

Sandra L. Ridley
Town Clerk